



## Second Chance Thrift Shop Sales Associate Job Description

Position Title: Sales Associate

Reports to: Manager

Compensation:

Supervises: N/A

Status: Year-round Full-time

Second Chance Thrift Shop seeks a cheerful and courteous Sales Associate to help run the Second Chance Thrift Shop, benefitting Disabled Sports Eastern Sierra (DSES) and our mission to support people with disabilities pursuing adaptive sports and outdoor recreation in the Eastern Sierra.

The sales associate performs many duties around the store, though the primary focus will be providing excellent customer service. Sales associates should maintain a positive attitude to greet customers, use the cash register to process purchases, and help maintain donations and inventory. Other duties include stocking products, cleaning the store, and sorting through donated items. Sales associates must strive for a patient and accommodating attitude toward customers and coworkers.

### Responsibilities

- Provide friendly customer service and positive customer assistance.
- Support the day-to-day duties of maintaining Second Chance Thrift Shop, including greeting customers, processing payments use the cash register, accepting and sorting donations, stocking inventory, keeping the store clean, and other duties as assigned by the Second Chance Thrift Store Manager.

### Minimum Qualifications

- 6 months of relevant customer service-oriented sales experience.

### Knowledge, Skills, and Abilities

- Knowledge of cash register and credit card processing.
- Ability to sort donated inventory.
- Able to maintain an upbeat, cheerful, and reliable personality.
- Ability to communicate effectively with customers, co-workers, store manager, and volunteers.
- An enthusiastic commitment to DSES's mission and values.
- Spanish speaking ability desired.
- Ability to lift and move heavy objects of up to 50 pounds.
- Ability to move around the store for a significant amount of the day.

Great benefits for year around full-time position.

To apply: Contact Second Chance Thrift Shop in person or by phone (760-924-2474) or email ([secondchance@disabledsportseasternsierra.org](mailto:secondchance@disabledsportseasternsierra.org)).